

**Minutes
Deep Cove PAC
General Meeting
February 28, 2018**

Present:

Co-President: Lisa Makar
Co-President: Lisa Tonken
Treasurer: Shelley McCliggott
Secretary: Heather Kopčok
Volunteer Coordinator: Anne Gardam
Communications Coordinator: Brandi Hunter
Parent Education: Mikiala Christie

Parents: Jody K, Stephanie G, Roland, Angela V,
Nicole D, James C.,

Administration Present:

Principal: Steve MacGregor
Vice Principal: Nicole McCron

Absent:

Christmas Fair Coordinator: Kara Westgate
Spirit Committee Coordinator: Elissa Kember

Meeting

1. Introduction

- Call to order 6:30pm. Co-President: Lisa Makar
Chaired the meeting.
- Additions to the agenda: Toast Club
- Anne Gardam approved the minutes of the last meeting and Lisa
Tonken seconded them.

* note the agenda was followed in backward order as the original time was advertised as 7pm meeting start. In follow up emails the start time was corrected to 6:30 pm but Lisa M wanted to ensure people didn't miss out on the budget and executive votes.

3. Reports and Discussion

Administration Report: Principal Steve MacGregor reported: Swim club, basketball and Dance (waiting on a date for the performance likely the last week of April- it's going to be great) are all entering into the final stretches of their seasons and programs

We now have 12 new Chromebooks and 12 new iPads (with cases) that can be signed out by classroom teachers in pods of 6 to enhance lessons. They have been extremely well received and are seeing use in various classrooms already. The students have been sharing and collaborating well.

Welcome Kayla Shew and Maria St. Amand! Kayla is the new secretary here and has fit in wonderfully. Maria has won the posting as Mme. Hauer's replacement when she takes her maternity leave after spring break. Maria is a very experienced teacher with strong French language skills and is excited for the opportunity to teach this class for term 3. Also in a new position is Ashley Reid. Mme. Reid is the school's new librarian. We are excited by her energy and enthusiasm.

The French Book Fair was a huge success. Thanks to Jen Dahl, who had support from Lisa Tonken and a great team of volunteers. Over \$3000 was raised and over \$1000 of books will be added to the library's collection from this event.

Approximately \$6000 was raised through Jump Rope for Heart. Thanks to all, but especially to Ms. Skrivanos and Mme. Johanne for organizing.

As part of our pro-d session on Monday staff will be leading and participating in math workshops, collaboration and planning.

Kindergarten registration was healthy for both programs and we expect that the initial numbers will continue to grow through the spring.

Grade 5 camp information will go out before Spring Break. It looks like the cost to families will again be less than \$40 thanks to the contribution from PAC and the success of the (2016) Deep Cove Christmas Fair.

Lastly, thank you to Mikiala Christie for organizing the White Hatter presentation. There were over 20 people in attendance even with the snow and Olympic hockey game!

President's Report: Lisa Tonken passed a \$20 Gift Certificate gifted to the PAC to Heather Kopčok to hold on to for safekeeping. Its use to be determined by the PAC at a later time.

Spirit Committee Report: Elissa was unable to attend the meeting so Heather Kopčok passed along Elissa's report. Elissa would like to register a school team for the TC10K Kid's event. Parents who have children that would like to participate can then register online on the Deep Cove's Team. Elissa needed clarification on whether it was administration or the Spirit Committee coordinator who did the registration. Steve said it would be great for Elissa to go ahead with this.

Elissa entertained having a movie night. Movie nights have become too expensive with the license required and often popular movies aren't covered. Because of the expense, Elissa looked into the NFB free movies as suggested last meeting by Marc Laperierre. She found these movies were too short for a movie event and unlikely of interest to the age group. Instead Elissa will start the ball rolling a Spring Fling Dance details TBA.

Parent Ed- Mikiala asked if anyone has any speaker or book requests to let her know.

Toast Club- Brandi Hunter spoke to the changes in toast club:

- Kids like the smoothies
- Some good feedback on toast location
- Better consistency is needed between all volunteers for smoothie recipes
- Smoothies would be better to organize on a certain "Smoothie Day".
- Kids bringing their own cups haven't really been working, as there has been an inconsistency with days.
- Washing of reusable cups is a doable solution.
- Purchase of reusable cups as well as a bin to return them in can be a part of Toast Club cleanup.
- Mikiala Christie will provide a recipe that parents can refer to so there is consistency in the product provided. Muffins can be frozen and used in brown bag lunches etc.
- The bread supplier has been switched to Portofino but Brandi would like to keep Sidney Bakery as well as they have been so generous.

Steve MacGregor mentioned how it is important to continue serving the target kids while still including everyone. A balance needs to be found between time (serving the kids who come in late) and cup availability (bringing in their own cup may not be available to a child who needs it).

2. Discussion Topics

Review and Vote on draft 2017/18 PAC Budget

Lisa Makar explained to everyone that the PAC has two different budgets: the Operating Budget and the Special Funding Budget. Our operating budget is the bare bones needed to keep our PAC running. Lisa gave the example of: if there

were a huge snowstorm and our Christmas Fair couldn't take place how much would we need to continue? Money from a gaming grant (~\$6000/year), secured by Treasurer Shelley McCliggott, as well as funds from the Christmas Fair make up for the basic operating budget (\$11370). Added to that is our Special Funding Request (\$25000) budget for our total of \$36,370 for 2018-19.

* Budget attached

Shelley spoke to the fact that most of the budget should stay the same. The exception is that the Grade 5 memory books have a historical \$100 shortfall. Shelley recommended increasing classroom funds as we have more divisions this year than last year.

We had a decrease in fundraising from the last Christmas Fair. We also spent money on the new slide and installation in the fall.

Steve McGregor talked about the agendas that have been used in previous years. Although they were great, they were expensive. He asked if the \$800 (from agendas) could be shifted to classroom funds as we have 3 new divisions this year. He suggested Parent Ed as another budget increase. Bringing in bigger named speakers and pooling resources with other schools, as Mikiala did with the White Hatter presentation, would require more money than Parent Ed has had in the past.

Steve explained that classroom funds from the operating budget are separate from field trip funds (historically a SFR request). Classroom funds have been used for special programs, offsite learning and bridging any gaps in the field trip funds as a few examples.

*Anne Gardam put forward a motion to move \$600 from the budget line item "Agendas" to classroom funds and the remaining \$200 moved to Parent library. Heather Kopčok seconded this motion.

*After more discussion Anne amended the motion to move \$600 from the budget line item "Agendas" to "Classroom funds". The remaining \$200 from "Agendas" moved to line "Parent Library". "Parent Library" is to now be renamed "Parent Education and Library". The line item "Guest speakers" is to be included under the umbrella of "Parent Education and Library" giving "Parent Education and Library" a total budget of \$500. Shelley McCliggott seconded this motion. The motion was put to a show of hands vote and Lisa Makar announced the motion was passed.

Steve MacGregor suggested that the name "Monks" be removed from the line "Monks - School Supplies".

Mikiala Christie discussed Mindfulness and pondered it as a line item going forward. Lisa Makar pointed out that although it is a priority, the SFR process is a more appropriate way to go. Parents and administration can co-apply and SFR's often have more clout with that team application. Regarding SFR's: parents need to "just do it". The work and research and discussion with

administration need to take place. It does take a little time to have a well-completed SFR.

*Brandi Hunter put forward a motion to pass the Deep Cove PAC Operating Budget 2018/19 with changes.

Mikiala Christie seconded this motion. The motion was put to a show of hands vote and Lisa Makar announced the motion was passed.

PAC Executive Elections and Voting

- Lisa Makar Confirmed Vacant positions: 6 positions are vacant: President, Secretary, CPF, Co-Spirit Committee, Co-Volunteer Coordinator, COPACS rep. The other 6 reps are willing to come back.
- Brandi Hunter nominated Stephanie Gilmore for Co-spirit coordinator. Stephanie was voted in by a unanimous show of hands.
- Lisa Makar called for the mandatory positions be covered first as we cannot operate as a PAC without a President, Treasurer and one other position.
- Lisa Makar called for nominations for President. Heather Kopčok nominated herself as President. Heather was voted in by a unanimous show of hands.
- Lisa Makar called for the secretary position nominations. James Chaney stepped up for the secretary position and was voted in by a unanimous show of hands.
- Lisa Makar called for Canadian Parents for French (CPF) nominations. No one stepped forward leaving that position vacant.
- Lisa Makar called for a Co-Volunteer Coordinator Nicole DeGreef stepped forward. Nicole was voted in by a unanimous show of hands.
- Lisa Makar called for a COPACS nomination. Angela Verriour replied that she is interested in the role but would first like to connect with the previous COPACS rep (Melissa Drolet). Other motions:

Other motions:

*Mikiala Christie moved to remove Melissa Drolet as a signer for the Chequing and Gaming account. Stephanie Gilmore seconded the motion. The motion was put to a show of hands vote and Lisa Makar announced the motion was passed.

*Brandi Hunter moved to have Stephanie Gilmore added as a signer for the Chequing and Gaming account. Heather Kopčok seconded the motion. The motion was put to a show of hands vote and Lisa Makar announced the motion was passed

4. Adjournment and dates of note:

TC 10K Kid's Run- April 29, 2018
Spring Break – March 19-March 29, 2018
Good Friday- March 30, 2018
Easter Monday- April 2, 2018
Hot Lunch- April 6, 2018
Holly Arntzen show April 19
Earth Week and Holly Arntzen April 16-19
Spring Fling Dance-TBA

Meeting was adjourned at 8:05 pm.

Next PAC meeting Wednesday, April 18, 2018 6:30pm.

Prepared by:
Heather Kopčok
PAC Secretary