Deep Cove Elementary
PAC General Meeting
April 20, 2016 - 7pm

Introduction

- Call to Order at 7:01
- Additions to agenda - none
- Approval of minutes from previous meeting – Shelly McCliggot motioned, Carly Scholze/Mikiala Christie seconded
- Introduction new PAC Executive

Business arising from previous meeting

- Proposed change to Special Finding Request process
- - reviewed current process which is to have all applications in by September/October and vote at the beginning of the school year.
- - this was too quick for most teachers trying to plan and adjust to the beginning of the school year.
- - new proposal is to transition to the spring
- - Grant spoke to this a a positive as is give teachers a good head start to the next year's planning
- - will keep a few thousand in a contingency fund for later applications/ opportunities as they come up this fall
- - PAC will work with administration to keep priorities in mind as far as the school agenda for science, math, art programs. Meaning one year will have a greater focus on one and the focus will rotate thru the next couple of years so that all the students benefit from special programs as they move through Deep Cove.
- - Special Funding Requests are meant to enhance school programs, Motion to move forward with the spring SFR Process – Lisa Makar Seconded by Rebekah Hunter

- Confirmation of timelines
- **May 20th**- SFRs due and can be dropped off at the office
- **May 25th** – Draft SFR budget distributed for review, posted on PAC board, and PAC webpage

Discussion Topics

- Earth Week planning and participation
- - Mikiala Christie gave a recap on the week's events and how well they were received
- - Earth Week information was also in the school newsletter
- Parent education – how can we make it work for you?
- - discussion around how to make education for parents relevant and

available to the parents.

- - typically, evening events have a very low turn out, discussion revolved around possibly having a set topic after drop off for parents who can stay.
- - Talk about a theme, how do we get feedback on what parents want?
- - Anxiety/Mental Health seemed to be a the forefront of the discussion. Grant will talk to the school counsellor about options for letting parents know what is available through school based counselling.

Reports

- **April 20, 2016 PAC Meeting – Administrators' Report - Grant Franceschini**
- **Bouquets:**
- to **Lisa Tonken and her team of parents and student volunteers** for another very successful **Book Fair!**
- to **Louise Beaudry and her team of parents** for a busy and informative **Earth Week!**
- Students have enjoyed presentations and activities led by parents/ grandparents, are being challenged to have Litter Free lunches and to limit use of lights/electricity, are doing litter brigades as part of their weekly walks, and there is a Family Clean Up Challenge set for Friday's Non-Instructional Day.
- to **Annette Martens and Mme Irwin,** for their work with the Dance Club!
- the many staff members who help with the Cross Country Team!
- to **Tara Logan**, for her time and enthusiasm with our Mindfulness initiatives. Students continue to learn a variety of techniques to help them say grounded and calm and about the related body science; teachers reinforce the activities in the classrooms.
- to the s**taff members who have coached Soccer, Basketball, Swim Club and Cross Country and sponsored the Choir!** We really appreciate all of their enthusiasm and willingness to volunteer their time!
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- Since our last PAC Meeting, Grade 4 and 5 students enjoyed the **Victoria Symphony performance** at UVIC and all students enjoyed **drumming sessions with Milton Randall**!
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- Two **Curriculum Implementation Days** have been very informative and interactive, with all elementary teachers and support staff coming together to review materials and share ideas.
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- Staff members are currently involved in **School Planning** activities, as we attempt to develop a new School Plan and a 3 year planning document regarding priorities (academic areas, the Arts, other key strategies/ initiatives.) This document should be helpful in guiding staff and PAC planning and cohesiveness. Thanks to our PAC for the willingness to try different time lines regarding Special Funding Requests!
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- Grade Four and Five students are completing **"Tell Them From Me" and Satisfaction Surveys.** Parents of Grade Four students will be asked to complete a Satisfaction Survey (electronic.)
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- **Extra Curricular: Dance Club** is gearing up for the final dress rehearsal on Monday at 12:30 and their performance at UVIC on Tuesday morning. The first **Cross Country Meet** was today and went well. There are Meets the next two Wednesdays as well and the Grade Two Mini Meet is on Tuesday, May 10th at 11:15. Next up: **Track and Field**, for students in Grades Three to Five. The Track Meet will be all day June 9th, at UVIC.
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- We are beginning to plan for **Year End Activities!**
- **Grade Five Camp:** May 19-20
- **Kindergarten Orientation:** May 26; 12:30-1:40
- **Grade 4 Year End/Leadership Activity:** date and specifics TBA
- **Farewell Assembly:** June 24th ; 10:00
- **Grade Five Celebration:** June 27th; details TBA
- **Games Day**: June 28th (morning)

<u>Adjournment</u>

- Confirm next meeting dates
- **May 24th** – Executive meeting
- **June 8th** – General Meeting and vote on SFR Budget
- Motion for adjournment by Annilee Armstrong
- Seconded by Mikiala Christie