MINUTES
Deep Cove PAC General Meeting
January 22, 2014

Present:
Treasurer: Monica Copeland
Secretary: Susan Adam
Parent Education: Kim Bull-Chambers
Christmas Fair: Lesley MacLaughlin
Volunteer Coordinator: Stacey Rees
Special Events Coordinator: Shealyn Jackson
Website Coordinator: Annilee Armstrong
Principal Erika Moser
Vice Principal Steve MacGregor
4 parents

Absent:
President: Lisa Makar
COPACS: Melissa Drolet
CPF: Susan Fidyk
Newsletter Editor: Mary MacKay

1. Call To Order:
- Our General Meeting immediately followed our Executive Meeting. President Lisa Makar was absent. Treasurer Monica Copeland chaired and called the meeting to order.

2. Additions to Agenda:
- Facebook and Twitter options discussed in Annilee Armstrong's report.
- Bonhomme costume discussed in Mme. Moser's report.
- Book Fair under New Business.
- Hot Lunch forms and payments under New Business.

3. Approval of minutes from previous meeting:
- Lesley MacLaughlin approved Nov. '13 General Meeting minutes.
- Shealyn Jackson seconded.

4. Business from previous meeting:
a) <u>Family Movie Night</u>
- Rebekah Hunter discussed having a Spring Family Dance Night as opposed to a Movie Night.
- Mme. Moser put her in touch with a Prospect Lake School Mom who was instrumental in planning their successful Family Dance. Here are her suggestions/ideas:

- Fri 6-8pm
- Dad DJ; music thru computer and over the PA system
- Lights and disco ball
    - Kristy Benwell has cool lights from Christmas Fair Dance Venue.
- Craft table at the back for younger kids
- Lots of tables and chairs all around the perimeter of dance floor.
- Concession manned by Gr 5 students and parents with donated baked goods, drinks, snacks
    - Make it non-profit or profits back to Spirit Committee for future rentals, etc. or Gr 5 year-end…?

- Shadow boxes for the kids to dance behind
- Glow sticks for sale
- Breakdance corner with cardboard on the floor.
- 30 min. parent shifts
- Door prizes
- Each attendee must have a parent present – no drop-offs allowed
- $300 available in this budget before AGM
- Rebekah is away until end of April, so May date?....May 9th?
    - Needs to be organized before Rebekah goes away in April.
    - Volunteers needed to help with planning and organizing.

- 50/50 draw?
- We need a parent DJ…?
- Possibly Parkland student volunteers…?
- Also, Family Concert Night at North Saanich Middle School on Thursday, Feb 20/14 7-9pm $5 tickets. Grade 5 families are encourages to attend with upcoming students.

5. New Business:

a) Christmas Fair Profit
- $25,000!!
- a HUUUUUUGE thank you Lesley MacLaughlin and Bridget Anderson for co-coordinating another successful Fair!!

b) PAC Executive Elections
- will happen during Feb 19 AGM
- Christmas Fair position to be filled by Bridget Anderson, our new Coordinator
- PAC Executive cannot exist without a President and a Treasurer.
- Our current President has held her position for 3 years, and our constitution states she should be replaced after 3 years. However, if she is not replaced, she will continue another year.
- Our current Treasurer Monica Copeland has a daughter in Gr 5 and therefore leaving the school. Her position must be filled in order for our PAC to function. Her position is vacant as of March ’14.
- Other PAC positions available will be posted on the PAC board outside the office after our Executive meeting on Feb 5th.

c) Book Fair
- Libby Kaul coordinating
- Feb 24-28/14
- Parent volunteers needed

d) Hot Lunch Forms & Payments
- Hot lunch is ordered and paid a week before the hot lunch dates.
- Refunds are therefore not possible for students who are absent on hot lunch dates.
- This will be specified on the hot lunch forms from now.
- other options will be to pass on your uneaten lunch to classmates, or have it wrapped up and saved in PAC fridge for following Monday pick up.

6. Reports

a) Principal Erika Moser
- Thank you to all parents who made or helped with crepes in classrooms.
- Bonhomme is coming to school on Friday.
    - New costume is needed.

- CPF still has $250 for our school.
- Need to do some online research – Toronto or Quebec source?
- Maple Man comes every other year, so not this year.

- Duke and Duchess from each class elected for Friday assembly – everyone welcome to assembly.
- Ready, Set, Learn tonight at school completed with Gr 5 leaders.
- Annual Grade 4 Foundation Skills Assessment Jan 22-Feb 5/14.
- Kindergarten Night at Sidney Elem. – Eng. & French in one.
- K registration Feb 3-7/14.
- Artist in Residence change due to illness
    - Now Holly Arnzten June 2-5/14
    - Songs about nature and environment.
    - Can find her on youtube.com
- Virtue this month: Responsibility by Mrs. McDonnell's class.
- Coming in Feb: Milton Randall – Drumming

b) Vice Principal Steve MacGregor
- Basketball has started: great turnout by Gr 4&5
- Cross country will start after Spring Break – late March
- Our order is in for new school jerseys.

c) Monica Copeland for President Lisa Makar
- PAC Exec elections at Feb AGM
    - We will need to discuss and determine empty positions so we can post them on board before the AGM.
- Annual budget assessment is underway
    - Pac Executive will review it at Feb 5th Exec Meeting and will post afterwards.
- English Book Fair getting organized with French section this year in Mme. Kerr's room.
- Christina Smith will take over as coordinator for Libby Kaul.

d) Treasurer Monica Copeland
- has received positive feedback that online Math Reflex program is well liked by students.
-We have received $1900 in funding from Co-op – much higher from previous year.

e) COPACS Rep Melissa Drolet
- Presents: Gary Anaka Workshop
    - Jan 29 7-8:30 at Claremont Secondary School
    - "Your Magical Brain: How It Learns Best"
- Presents: Darren Laur Presentation
    - Feb 20 7-9pm Royal Oak Middle School
    - Popular speaker about Internet/Social Media Safety

f) CPF Rep Susan Fidyk
- working on new Bonjour Bonnuit date.
- No longer a separate French K Info Night so CPF is having their own FI K Info Night at new CSFD Hall
    - Date and details on their website.

g) Parent Ed. Coordinator Kim Bull-Chambers
- will invite other PAC's to attend our info nights.

- had booked Steve Newlove for “Restorative Justice” on Feb 19 but because of AGM and budget that night she’ll see if she can move to Feb 5, after Exec. Meeting – to be confirmed…
- booked Jean Bowman on Apr 16 for “Math Support at Home”.
- Also coming: Jennifer Gibson on how to be an approachable adult…

h) Volunteer Coordinator Stacey Rees
- No volunteer report.
- speaking for Gr 5 Yearend
    - Discussed making some changes this year to traditional activities so parents can be more involved and included in banquet and potential ceremony.
    - Tropical/Hawaiian decorations wanted.

i) Christmas Fair Coordinator Lesley MacLaughlin
- Another $25,000 success story.
- Bridget will take over PAC role as of March meeting.

j) PAC Newsletter Editor Mary MacKay
- Please let her know if you have any submissions.

k) Website Coordinator Annilee Armstrong
- Will create a PAC Facebook page for a trial period.
- will invite feedback.
- Facebook page for Christmas Fair seemed successful.

6. Upcoming Events
Jan 31 - Walk To School
Feb 5 – Parent Ed: Steve Newlove
Feb 14 – Jump Rope for Heart

7. Next Meetings
Feb 5 – PAC Executive Meeting
Feb 19 – PAC AGM

8. Adjournment
- Monica called for adjournment.