Minutes
Deep Cove PAC
General Meeting
April 16th, 2104

Present:

President: Lisa Makar
Treasurer: Brandy Drummond
Secretary: Mary MacKay
Christmas Fair Coordinator: Bridget Anderson
Communications Coordinator: Annilee Armstrong
Parent Education: Kim Bull-Chambers
COPACS: Melissa Drolet
Volunteer Co-Coordinator: Melissa Drolet
Principal: Erika Moser
Vice Principal: Steve MacGregor
2 parents

Absent:

Canadian Parents for French: Susan Fidyk
Spirit Committee Coordinator: Rebekah Hunter

1. **Call to Order**
   - President Lisa Makar called the meeting to order.

2. **Additions to Agenda**
   - No additions to Agenda.

3. **Approval of minutes from previous meeting**

   - Mary MacKay approved minutes (taken by outgoing secretary Sue Adam). Annilee Armstrong Seconded

4. **Business arising from previous meeting**

a) Introduction of new PAC Executive
   - Introductions done around the table of previous and new members.
   - Discussion around choosing a date for taking new picture of Executive members to post on Face book page, Web page and PAC bulletin board opposite office, by main entrance.
   - Date chosen of April 29th.
   - Need for a new Volunteer Coordinator to share position with Melissa Drolet. Lisa Makar will highlight need for it, what position entails and send information out to website along with minutes of meeting.

New Business

a) Return of class rep positions next year
   - Discussion around reason for Class Reps to be removed this past year; was to allow for more parents to step forward and be a part of things, help with classroom events etc.
   - This hasn't happened and many feel it has left a 'void' in communication to parents in day-to-day classroom activities as well as help for the teacher.
   - Long discussion on what the actual role of Class Rep is and what duties/responsibilities are; began as a role to help communicate class needs/issues to PAC Executive but 'morphed' into role of parent helper to support the teacher and communicate class news to parents.
   - The class reps were not attending the General Meetings leading to more questions around what the role actually looks like.
   - Lisa Makar suggested that the need is there to outline the parameters of what the Class Rep would be; suggested it serve as a conduit to the PAC between the parents of a class and the PAC executive.
   - Lisa suggested that she will draft a notice to send out in May to discuss ideas for next year to include Class Reps again and she will clarify what the role and responsibility of position are

b) PAC communications - Face book update

- Annilee Armstrong reported that the Face book site is up to 40+ "Likes" but that one must click 'Notifications" as well as "Like" the page to get updates.
- Annilee mentioned that she has been getting feedback that there are too many emails.
- Steve MacGregor commented that is sometimes a 'necessary evil' in trying to ensure families have all the information they need about the happenings at school.
- Lisa Makar asked if there was a way to 'blanket' the emails so they have set days to go out to families' ex. twice a week.
- Discussion arose that this would be a good suggestion but that sending extra emails for time sensitive items cannot be helped so even with the usual Wednesday emails, others would likely still occur.

6. **Reports**

a) <u>Principal Erika Moser</u>
   - Welcome to new PAC members and reiterated she is open to emails to communicate any necessary items to her.

- Welcome to the Deep Cove School Planning Council – made up of Melissa Drolet, Rebekah Hunter and Annilee Armstrong; mentioned they are working on a 3 year plan that will focus on:
  i. Social Responsibility through expanding Virtues Project, buddy classes, Genius Hour sessions, reviewing data from the Satisfaction Surveys that students did on how they are feeling at school, staff workshop in August with Colleen Politano to speak on self-regulation.
  ii. Numeracy through opportunities such as Jean Bowman Math Night for a Parent Education session, bringing resources and people in to work with staff during in-service sessions in August
- Welcome to new Administrative Assistant Ms Amber Sebastien; Ms Lauener Gr. 1 FI and Camille Traverse; Speech and Language Pathologist
- Staffing Process 2014-2015; Erika on District Budget Committee and there will be significant cuts again this year ex. $3 million deficit so cuts must be made to balance budget; projects enrollment will likely have as many new students coming into the school as are leaving; mentioned challenge of catchment area
- Minister of Education Fassbender will visit Monday, April 28th at 9am in the Library to recognize the seismic upgrade work.
- Grade 5 Transition Activities – April/May: will be doing their middle school visits to Bayside/North Saanich Middle School; she will send a newsletter home outlining details.
- Events: Artist in Residence: Art Gallery in the Schools; Lesotho Art Project; Anne Glover String Artist; Holly Arntzen; Earth Week; Salmon Enhancement Project; Joy of Reading
- Sports – Jump Rope for Heart raised $1300; Basketball Jamboree went very well – two teams played off against each other – one in new uniforms and one in old; Swim Meet went very well; Cross Country Practice runs are underway Tuesdays/Fridays and Meets on Wednesdays.

b) Vice Principal Steve MacGregor

- Commented there is a very enthusiastic group of Cross Country runners this year – all ages and very keen.
- Genius Hour has been well received – parent feedback is that it is very worthwhile; staff and families alike feel it is adding to the sense of community which helps on the playground and overall feel of school

c)COPACs - Melissa Drolet

- next COPACS meeting is Thursday, May 1rst at the District Resource Center at Keating Elementary at 7pm

d) Treasurer - Brandy Drummond

- shared that her initial look at budget is complete and it appears to be balanced out

*** Meeting adjourned due to Parent Education Night starting – tabled other reports until next meeting.

Missed reports:

- CPF – Susan Fidyk absent
- Question and Answer period

Lisa called for an adjournment.