MINUTES
Deep Cove PAC General Meeting
October 17, 2012

Present:
President: Lisa Makar
Treasurer: Monica Copeland
Secretary: Susan Adam
Parent Education: Kim Bull-Chambers
Special Events Coordinator: Shealyn Jackson
Volunteer Coordinator: Stacey Rees
COPACS: Melissa Drolet
Newsletter: Deborah Rogers
Website: Present
Principal Erika Moser
Vice Principal Warren Hamm
25 parents

Absent:
Christmas Fair: Lesley MacLaughlin
CPF: Susan Fidyk

1. Call To Order:
President Lisa Makar called the meeting to order.

2. Additions to Agenda:
No.

3. Approval of minutes from previous meeting:
Melissa Drolet approved; Shealyn Jackson seconded.

4. Business from previous meeting:
- Recycling Shed
    - Renovations are nearly complete by Mme. Moser's husband, Len.

5. New Business:
- Special Funding Requests (covered after Reports).

6. Reports
a) <u>Principal Erika Moser</u>
- Thank you to the PAC Executive for their work on the SFR process so far; funding enhances classrooms for students, staff and support staff.
- 7 new staff members transitioning well.
- Successful open house in September with hot dogs, corn roast served under covered area, and French Book Fair in multi-purpose room.

- Sept 24 School Planning Day
    - Parents on council help establish goals:
        - Numeracy

        - Literacy
        - Social responsibility
        - Place-based learning
        - Healthy living
- Terry Fox Run this year coordinated by Mr. Hamm, Mme. Rhodes, Mrs. Willocks; Stacey Rees coordinated parent volunteers; raised over $800.
- successful bottle drive to raise funds for Gr 4/5 leadership; another one in Jan ’13.
- October is Safety Month
    - Earthquake Drill Oct 18
    - In Sept, RCMP did their WITS programs with K-Gr3 & DARE program for Gr4/5
        - Will return for Halloween WITS for the whole school.
- English Book Fair Oct 15-18 in mini-gym.
- Bilingual performance Oct 22.
- Oct 31 Halloween Parade.
- May 2013 Deep Cove School 100 Year Anniversary needs a planning committee.

b) <u>Vice Principal Warren Hamm</u>

- Parent Rebekah Hunter deserves credit for organizing our students in Thrifty Foods Fun Run.
    - 95 of our Deep Cove students participated.
    - We won $1000 from KidSport for the highest turnout of any school participating in the run!!!
- 60 students participating in soccer after school games.
- Swim Club starts next Tuesday.
- Anette Martens returning in Oct. with Dance Club.
- Basketball, track & field, cross country coming up.

c) <u>President Lisa Makar</u>

- Janice Mosher says French Book Fair sales $1600+
    - Selection was poor this year and fewer teacher purchases than previous.
    - Sept 15/13 is next year’s date.
- made PAC Executive introductions to the parents in attendance.
-

d) <u>Treasurer Monica Copeland</u>

- School Logo Clothing is moving slowly, but bigger push coming in November and December.
- $6900 gaming license granted.
- Thrifty’s Smile Cards are available to all Deep Cove Families.
    - Load cash onto your empty card at any Thrifty Foods cashier and then pay for your groceries with it. A percentage comes back to our school.
- Annilee is doing a great job with our PAC website.

e) <u>COPACS Rep Melissa Drolet</u>

- “Erase” program provides anti-bullying training for staff and provides online reporting for students and parents
    - Policy 111 outlines “Parent Involvement”.
- Meeting Nov 8th 4-7pm regarding graduation requirements which are updated every 7 years.
- $1000 found in budget for the District.
- Van Isle Parent Conference at Spectrum School Feb 23.
    - Tickets are $75 and child care being considered.

f) <u>Parent Education Coordinator Kim Bull-Chambers</u>

- looking into what & when of next presentation.

- District provides many relevant topics free of charge.

g) Volunteer Coordinator Stacey Rees

- Silent Auction volunteers needed urgently.

h)PAC Website Annilee Armstrong

- You can now get to PAC website through school website.
- The LOG IN area is for teachers and students for editing purposes only.

i) PAC Newsletter Deborah Rogers

- All parents are part of the PAC and therefore have input in the newsletter; please feel free to submit any information to the newsletter.
- Should the newsletter be emailed as an attachment or general email?
- Next issue due Nov 15.

j) Christmas Fair Coordinator Lesley MacLaughlin

- Monica Copeland spoke on her behalf because she is ill.
- volunteers urgently needed to help with silent auction preparations.

Special Funding Requests 2012

- PAC President Lisa Makar explained the process involved:

- $30,000 is allocated to Special Funding Requests, submitted by parents and staff.
- The Executive consults with Administration to establish whether or not the school budget has funding available for certain requests.
- The Executive reviews all the requests and presents for the PAC a list of recommendations in an effort to achieve the $30,000 budget.
- PAC (all Deep Cove parents) members get to vote on the list.

- Kim Bull-Chambers pointed out that we now only have 25 mins. remaining before our Parent Education Night begins, and our 4 invited speakers are standing by.
- In an effort to increase parent turn out at this important funding meeting, we schedule a parent education night on the same night.
- Several of the parents in attendance were there to hear the speakers, not for the funding discussion.
- Kim suggested we proceed with the Parent education portion, and continue the funding discussion afterwards.

Parent: I take issue with planning a parent ed night when discussing a $30,000 budget; 25 mins is not enough time to review the list.
Parent: Should non-PAC members (Administration) be allowed to attend this meeting?
Lisa Makar: I think the Administration can attend the meeting and hear the parents but don't have a vote on the funding.
Parent: Shouldn't this be a parent forum?
Lisa Makar: I think it's important for parents to hear the administration and staff's perspective on funding issues.
Parent: The administration shouldn't sit with the Executive and have parents as an audience.
Parent: Middle School has meetings with parents and admin & staff and everyone finds it helpful & productive.
Parent: Admin fills a certain role and have already had their say regarding the special funding requests; their presence may intimidate some of the parents and therefore affect how they vote.
Mr. Hamm: I am comfortable to leave if necessary but would like to provide info for some items that have not been recommended.

Parent: Many parents stay away from these funding meetings because they are too uncomfortable.
Parent: But many parents have read and reviewed the recommended list and are comfortable with the recommendations and trust the process, and don't feel they need to take time from their families to come to the meeting to vote.
Parent: I find a lot of the SFR list vague and needs clarification beyond what is listed.
Website Coordinator: Maybe we should utilize our class reps to clarify SFR info before this meeting?
Monica Copeland: I have received several emails from parents requesting more information on certain issues and I have addressed all their questions.
Parent: More parents need to know that they can vote on items that have been turned down (the recommended list is not cast in stone; all parents can vote).
Lisa Makar: Yes, we could certainly do more to clarify the SFR process and the importance of parents voting on the recommended list.
Parent: Does anyone have suggestions on how we could get more parents to attend this meeting because it's so important how we will spend $30,000? Their needs to be more parents involved in this process. There needs to be greater focus and more detailed breakdown of the items on the list.
Lisa Makar: Let's vote on Administration staying for the meeting: PASSED with majority.

The Recommended List of Special Funding Requests

#	Request	$ Amt	Recommended?	Notes
1.	Crossing Guard Rainwear	$300	Yes	-original request was for $400 for 10; we recommend $300 for 4 or 5
2 .	Ponchos for Walks	$450	No	-$450 for 60 ponchos. -students should come to school dress for the weather. -jackets from lost and found could be used. -parent suggested a box of disposable ponchos.
3.	Rugby jerseys	$1800	No	-$45x40 jerseys. -No teacher has stepped forward to coach rugby. -more discussion needed on teacher sponsoring a willing parent to coach rugby.

*At this point of the meeting, it was time to begin our parent education night and the speakers were waiting to begin. Monica Copeland called to vote that we postpone the special funding discussion until Wednesday, Nov 7/12: PASSED with majority.

7. Upcoming Events
Nov 7 – Walk To School Day
Dec 7 – Christmas Fair
8. Next Meeting
Nov 7 - Special Funding Request Meeting
Nov 21 – General Meeting

9. Parent Education Night: "Multi-Age Classrooms"
Speakers:

- Nicole Irwin is a French Immersion teacher at Deep Cove School and provided insight into her experience as a student of multi-age classes at Keating School.

- Steve MacGregor is an English teacher at Deep Cove School, where he has a multi-age class (Gr2/3), and spoke about the benefits of that environment.
- Jean Bowman is a multi-age teacher at Royal Oak Middle School and is part of the District Innovation Team; she spoke about Common Core and student learning objectives.
- Scott Stinston is the Assistant Superintendent for SD63. He provided an overview of multi-age classrooms, as well as sharing the history and the District's perspective.

10. Adjournment